

WILBERFOSS PARISH COUNCIL

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MINUTES OF THE MEETING OF THE WILBERFOSS PARISH COUNCIL

Held on Thursday 20th September 2018 at Wilberfoss Community Centre, Main Street, Wilberfoss

Present: Chairman Lesley Hoyer, Vice Chairman Dave Smith and Councillors John Cooper, Anita Coppinger and Pete Armstrong, together with Ward Councillor Kay West.

1. Apologies were received from Councillors Anna Coppinger, Judy Abernethy and Louise Ward. Councillor James Cann had tendered his resignation that afternoon. Ward Councillor Andy Strangeway was also absent.

2. There were no declarations of interest made by any Councillor present.

The 15 minute question time was not utilised.

3. Minutes of the Meeting of the Wilberfoss Parish Council held on 16th August 2018 were signed as a true record.

4 Planning

The Parish Council considered Planning Application 18/02866/PLF | Erection of a general purpose agricultural building | Mill Farm Mill Lane Wilberfoss East Riding of Yorkshire YO41 5NJ and had no observations to make, especially due to the property's rural location.

The Parish Council considered Planning Application 18/02760/PLF | Erection of single storey extension to rear and side | 8 Willow Park Road Wilberfoss East Riding Of Yorkshire YO41 5PS and had no observations to make.

The Parish Council considered Planning Application 18/02690/PLF | Erection of a single storey extension to the rear and erection of a garage following demolition of existing garage | 29 Moorfield Drive Wilberfoss East Riding of Yorkshire YO41 5PZ and had no observations to make.

Councillors received notification that Planning Application PP-07074910 for the erection of a dwelling on land north of Wilberfoss Community Centre, Main Street, Wilberfoss had been granted with conditions relating to obscured glazing and non-opening windows.

Councillors received notification that Planning Application PP-07179873 for the erection of a single storey extension to rear, etc at Foss House, 26 Main Street, Wilberfoss had been granted.

5 District Councillor Reports

Ward Councillors Strangeway, although absent from the meeting, had been in touch with the Clerk by email to confirm that a request for re-instatement of the hedging at Moorfield Way was being followed up. So too was the query to Wilberfoss Drainage Board regarding the erection of a wooden structure adjacent to the beck. Ward Councillor West had nothing to report.

The Clerk advised that there had been no urgent decisions taken during the last month.

6 Progress Reports

The re-planting of the hawthorn hedge had been mentioned earlier in the Minutes.

7 Environment & Community Matters

The next flag flying date is the 11th November. Following Councillor Cann's resignation The Chairman advised that she would make arrangements for someone to raise the flag. A volunteer from the Parish Council is also required but no decision was made.

No projects on the Action Plan are currently being considered.

The Clerk reported that despite contacting the current Editor, she had received no response to the forming of an Editorial Committee. Councillor Cooper is still keen to pursue the production of a paper copy Newsletter and the Clerk confirmed two members of the community have come forward to assist. Councillor Cooper will arrange an initial meeting of those interested. Councillor Smith produced a Newsletter from neighbouring parishes and wondered whether it was worth pursuing this as an option to getting information to residents. The Clerk also provided Councillors with storage box solutions for centrally positioned copies of the Newsletter and the Chairman advised of printing costs.

The Clerk provided Councillors with copies of a grant funding application and copy Accounts from Wilberfoss Playing Fields Association. Funding of £500 is sought in order to assist in the installation of a number of speed bumps along the lane leading to the play area, recycling site and Pavilion. The Chairman reminded Councillors of the approach the Council had at this year's Annual Parish Meeting, from a youngster concerned about his own safety and the safety of others using the facilities. With this in mind it was agreed to provide the £500 requested and the Clerk was asked to seek written confirmation of the PFA's bank details so that

the funds could be transferred.

Following Councillor Cann’s resignation it is unclear what will happen to the copse of trees on Ings Road. The Clerk will seek advice from Councillor Cann.

The Chairman advised of her concerns regarding the advertising and subsequent RSVPs of this year’s Elders Party, without the provision of a paper-copy Newsletter. It was acknowledged that after what looks like the cessation of regular funds from Costcutter the funding pot will deplete quickly. The Clerk suggested an approach to the Scarecrow Festival Committee for a donation from next year’s Annual Festival and Councillor Smith also mentioned the opportunity the Duck Race offers.

8 Councillors' Reports and items for future Agendas:

Councillor Cooper reported on the well-attended Bus Forum in York where details of proposals to York Railway Station traffic management was discussed. He advised that he would supply Councillors and the Clerk with a link to a video produced by the Bus Forum to indicate their preferences, although he acknowledged that it is unlikely that York City Council will re-consider their plans sufficient enough to accommodate all the desires of the Bus Forum. Representatives from Dementia Charities and Age Concern were also present at the Forum.

9 Administration

Councillor Cooper advised of a detailed checklist on the ICO’s website which he and the Clerk will go through to understand what else is needed in terms of GDPR. A report will be provided at next month’s meeting.

The Chairman briefly ran through the order of play for the Parish Council Election which will take place in 2019. Further guidance will be given to prospective candidates at the time.

The Chairman used the latest ERNLLCA Newsletter to remind Councillors of the need to keep their Register of Interests up to date.

10 Finance

Payment was approved for the following transactions:

Litter Picker	Confidential
HM Revenue & Customs	Confidential
Clerk’s August salary	Confidential
Clerk’s work from home pay	Confidential
Npower (unmetered street lighting)	£226.33
Wilberfoss Community Centre (Hire Charges)	£15.00
1&1 Internet Services	£1.19 (DDR)
Litter Picker expenses (paid by Clerk) Refuse Sacks	£27.49
PKF Littlejohn (External Auditor)	£240.00
Acer Garden Services	£447.60
Wilberfoss PFA (grant funding – speed bumps)	£500.00

Payments will be authorised by the Chairman and Councillor Louise Ward.

The Chairman reminded Councillors of the need to be mindful of setting next year’s budget and asked everyone to consider what the Council might want to consider spending money on before setting a Precept for 2019-2020. Further discussions will be had before the paperwork is submitted in January.

Meeting closed 8.10 pm

..... Lesley Hoyer (Chairman)

..... S M Wills (Clerk)

Councillor Armstrong tendered his resignation following closure of the meeting.